SAIS 2025 CONGRESS BOOKING FORM

Congress Theme	10th Annual South African Immunology Society Conference
Congress Dates	30 October 2025 – 1 November 2025
Venue	Garden Court Marine Parade, KwaZulu-Natal
Expected Nr of Delegates	150

Company/Organisation name:

Postal address:

Telephone: Mobile:

Email: VAT no.:

Admin Contact name

Category	Item	Cost	Select/Qty
Sponsorship Level	Platinum Sponsor (exclusive)	R60,500.00	
Sponsorship Level	Gold Sponsor (3 available)	R50,000.00	
Sponsorship Level	Silver Sponsor (5 available)	R39,000.00	
Exhibitor	Exhibitor Stand for Full Congress (includes 2 exhibitors)	R28,750.00	
Exhibitor	Pull-up Banner (includes 1 exhibitor)	R3,000.00	
Exhibitor	Additional Attendance Pass – full conference	R6,500.00	
Exhibitor	Additional Attendance Pass – day pass only	R2,180.00	
Exhibitor	Welcome Reception Ticket	R450.00	
Exhibitor	Gala Dinner Ticket	R600.00	
Branding Package	Conference Bags (exclusive)	R25,000.00	
Branding Package	Conference Pens & Notebooks (exclusive)	R10,000.00	
Branding Package	Registration Area, Name badges, Pocket Programme (exclusive)	R16,500.00	
Branding Package	Reusable Water bottles (exclusive)	R9,200.00	
Hospitality Package	Hospitality sponsor for tea breaks (3 available, cost per day)	R3,500.00	
Hospitality Package	Hospitality sponsor for lunches (3 available, cost per day)	R5,000.00	
Hospitality Package	Welcome Reception (exclusive)	R35,000.00	
Hospitality Package	Gala Dinner (exclusive)	R50,000.00	
Marketing Package	Abstract/Programme Book - Full A4 page branding on the outside back cover (exclusive)	R8,500.00	
Marketing Package	Advert in abstract book - Full A4 inside front cover (exclusive)	R4,500.00	
Marketing Package	Advert in abstract book - Full A4 inside back cover (exclusive)	R3,500.00	
Marketing Package	Advert in abstract book - Full A4 page inside	R2,500.00	
Marketing Package	Advert in abstract book - Half page A5 inside (landscape)	R850.00	
Marketing Package	Bag inserts	R 1,500.00	
Marketing Package	Poster Boards	R950.00/ board	
Programme Support	Best Speaker & Poster Awards (exclusive)	R12,000.00	
Programme Support	International Speaker(s)	From R25,000.00	
Programme Support	Local Speaker(s)	From R15,000.00	
Programme Support	Pre-conference Workshop (exclusive)	R30,000.00	
Programme Support	Student Bursaries	At sponsor's discretion	
	TOTAL		

By signing below, I acknowledge that I have read the Terms and Conditions (page 3 of this document), that I agree, understand and accept them and that I am duly authorised to sign and thereby to bind the company/organisation named above.

Signed at _____ on _____ 2025

For and on behalf of **<Company>**

_____

Signature

_____

Name of Signatory

_____

Designation of Signatory

Signed at _____ on _____ 2025

For and on behalf of **the 10th Annual SAIS Conference**

_____

Signature

_____

Name of Signatory

_____

Designation of Signatory

SAIS 2025 TERMS AND CONDITIONS

Sponsor/Exhibitor packages are available on a first-come-first-serve basis and the Organisers reserve the right to decline applications at their sole discretion.

The Reservation form constitutes a binding agreement between the Sponsor/Exhibitor and the Conference Organisers (SAVETCON Event Management).

The law of South Africa governs this contract.

Sponsors/Exhibitors confirm that their logos and associated company information to be used for event publication purposes.

All exhibitors are to comply with the Exhibition Rules and Regulations as determined by the venue, as well as the Occupational Health & Safety Act and Safety in Sports and Recreational Events Act of 2010 (both documents are available on request).

EXHIBITION SPACE:
The cost of each exhibition space includes a 3x2m space only, trestle table (1.8m x 800cm), 2 chairs and white/black linen and 2 exhibitors. Exhibits shall be so arranged as not to obstruct the general view, nor hide the exhibits of others. No gazebos allowed. No banners outside of allocated space/stand allowed. Exhibitor to provide own extension cords to connect to electrical outlets.

The Exhibitor is solely and fully responsible for its own exhibit material and stand contents and should insure its exhibit against loss or damage from any cause whatsoever. All property of the Exhibitor is understood to remain in its care, custody and control in transit to or from within the confines of the exhibit hall.

LIABILITY:
Upon approval of this contract by an authorized Exhibitor representative, it is expressly understood that the Exhibitor has read and agrees to abide by the liability policies outlined below. The organisers and all organizations and individuals who are employed by or associated with it, in connection with this Exhibition, will not assume responsibility and shall be held harmless by all Exhibitors for damage or loss resulting from fire, theft, or any other cause whatsoever, including accident or injury to exhibitors, their employees and agents, the public, or others. The Exhibitor agrees to pay promptly for any and all damages to the exhibition building or its equipment incurred through carelessness or otherwise, of Exhibitor or its employees or agents.

INSURANCE:
The organisers, the host company or the venue does not maintain insurance covering Exhibitors property or employees. It is the sole responsibility of the Exhibitors to obtain public liability insurance, business interruption insurance, property damage insurance, and workers' compensation insurance covering and protecting Exhibitors against all such losses as referenced in these Guidelines.

PAYMENT SCHEDULE:
Full payment required on receipt of invoice to confirm your exhibition space. No space will be reserved or assigned unless both the payment and signed contract are received.

CANCELLATION/SPACE REDUCTION:
Any cancellation, space reduction requests, or requests for changes of this contract must be made in writing and forwarded to the organisers at corne@savetcon.co.za. Cancellations or space reductions will be subject to charges according to the following schedule:

- Cancellations received by 30 June 2025 will receive a full refund, less a 10% handling fee on the full value committed.
- Cancellations received between 1 July 2025 and 31 August 2025 will receive a 50% refund on the full value committed.
- Cancellations received after 1 September 2025 will be liable for the full value committed.
- Refunds will be issued after the conference has taken place.

TERMINATION OF EXHIBITION:
In the event that the premises in which the Exhibition is or is to be conducted shall become, in the sole discretion of the organisers, unfit for occupancy, or in the event the holding of the Exhibition or the performance of the SAIS LOC/SAVETCON under the Exhibit Reservation Contract (of which these Rules and Regulations are a part) are substantially or materially interfered with by virtue of any cause or causes not reasonably within the control of SAIS LOC/SAVETCON, said Contract and/or the Exhibition (or any part thereof) may be terminated by SAIS LOC/SAVETCON.

The SAIS LOC/SAVETCON shall not be responsible for delays, damage, loss, increased costs, or other unfavourable conditions arising by virtue of cause or causes not reasonably within the control of the SAIS LOC/SAVETCON.

If the SAIS LOC/SAVETCON terminates said Contract and/or the Exhibition (or any part thereof) as aforesaid, then the SAIS LOC/SAVETCON (or its representatives) shall not be liable to the Exhibitor other than for a prorated refund of such Exhibitor's space price payment determined on the basis of the number of Exhibition days remaining.

For purposes hereof, the phrase "cause or causes not reasonably within the control of the SAIS LOC/SAVETCON" shall include, but not by way of limitation: fire, casualty, flood, epidemic, earthquake or inclement weather; explosion or accident; blockade or embargo; governmental restraints; restraints or orders of civil defence or military authorities; terrorism or threat of terrorism, act of public enemy, riot, or civil disturbance; strike, lockout, boycott, or other labour disturbance; inability to secure sufficient labour, technical, or other personnel; failure, impairment, or lack of adequate transportation facilities; inability to obtain, or condemnation, requisition, or commandeering of necessary supplies or equipment; local, state, or Federal law, ordinances, rule, order decree, or regulation, whether legislative, executive, or judicial, and whether constitutional or unconstitutional; or Acts of God rules as it deems proper to assure the success of the Exhibition.